



Streetsbrook Infant & Early Years Academy



School Prospectus

Streetsbrook Infant & Early Years Academy

'Learning for Life'

At Streetsbrook, we strive to provide an equal chance for all to become responsible and caring citizens who lead happy and fulfilled lives, and are equipped with the skills and abilities to shape the world they live in.

Our Values are:

- **Self-Belief**
- **Belonging**
- **Respect**

These are embedded into our Nurturing Principles



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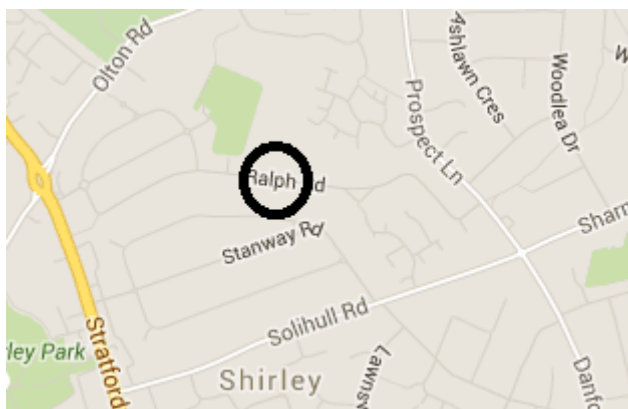
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Supporting Documentation you can find on the website:

- Academy Staff
- Governing Body
- School Term and Holiday Dates
- National Curriculum Assessments
- Home School Agreement
- Attendance Policy
- Special Dietary Needs
- Child Protection Advice
- Ofsted Report – January 2023
- Childcare Information

General Information & Admission Arrangements

Streetsbrook is an Academy situated in a pleasant residential area of Shirley, Solihull, and located approximately half way along Ralph Road. The school runs its own Childcare Provision and therefore caters for children in the 2-7 years age range.



At the time of writing, there are 199 children on roll. 21 children attend our Nursery, on a part time basis with additional wrap around in childcare being available. 179 children have a full time school place. Children are placed in classes according to age.

Children begin full time education in the September following their fourth birthday. Streetsbrook is a two form entry school; 60 children are admitted to school each September. Applications for places need to be made in the early autumn prior to your child starting school. All application must be made via Solihull Schools Admissions.

School Admission Team
Solihull Council
Council House
Manor Square
Solihull
West Midlands
B91 3QB
Tel: 0121 704 6693
Email: admissions@solihull.gov.uk
Website address: www.solihull.gov.uk

Children completing their infant education at Streetsbrook usually transfer to Sharmans Cross Junior School, where they are guaranteed a place. Some parents may choose to send their child to a different junior school setting, however this is dependent on a successful application being made and accepted.

Streetsbrook has its own Childcare facility. The provision includes a very popular Before & After school club, a Holiday Club, Wrap-around sessions for children in the school's Nursery and full day care for two and three year olds.

The best way to find out about us is to come and visit for yourself. We are confident that in doing so, you will fully appreciate the high quality of education and care given to all of our children. If you would like to visit, we guarantee a warm welcome and will be delighted to show you what and how we learn. Please contact the school office in September on 0121 744 5245 for an appointment which will normally take place in October or November in time for application deadlines.

Curriculum

At Streetsbrook, we believe that every child matters and every child matters equally. We aim for all our children, including those with SEND, to have fun, to develop positive relationships, achieve good outcomes and be prepared for their next steps in learning. We achieve this by ensuring our provision is well planned and delivered by highly skilled staff in partnership with parents and external professionals who are all committed to putting the children's needs at the heart of everything they do.

Our broad and balanced curriculum celebrates the diverse nature of our society and fully aligns with the fundamental British values. We do not tolerate discrimination of any kind. Through quality first teaching practices we support, guide and inspire our children educationally and promote their spiritual, moral, social, cultural, mental and physical development.

Early Years Foundation Stage Curriculum (EYFS)

EYFS

In line with DfE statutory framework for Early Years Foundation Stage our EYFS curriculum is made up of the seven areas of learning and development.

Prime areas:

- Communication and language
- Physical development
- Personal, social and emotional development

Specific areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Within these areas we utilise the **early learning goals** which summarise the knowledge, skills and understanding that all young children should have gained by the end of the EYFS. Using a flexible, half termly, topic approach we provide high quality activities and experiences that enable children to learn and develop, as set out under each of the areas of learning.

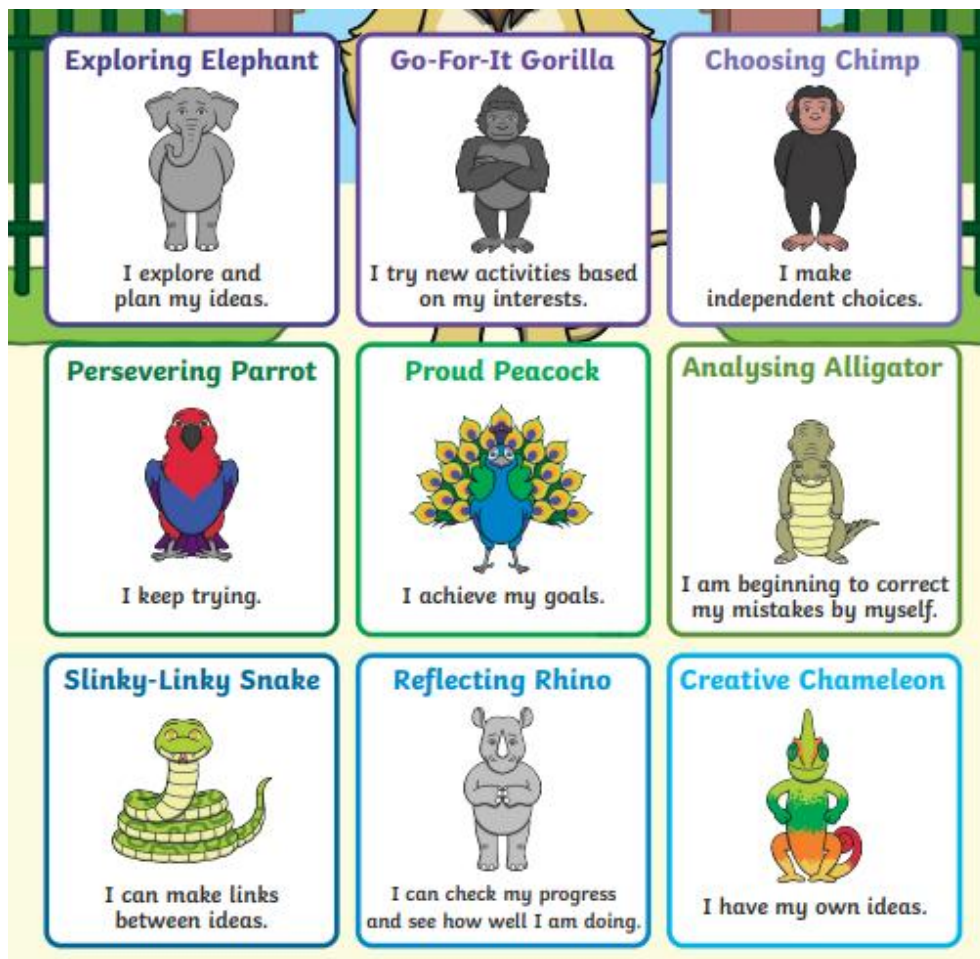
Staff consider the individual needs, interests and stage of development of each child in their care and use this information to plan challenging and enjoyable experiences for each child in all of the areas of learning and development. Staff in the Early Years initially focus strongly on the three prime areas which are the basis for successful learning in the other four specific areas.

Characteristics of Effective Learning

The Characteristics of Effective Learning describe behaviours children use in order to learn. To learn well, children must approach opportunities with curiosity, energy and enthusiasm. The Characteristics of Effective Learning are divided into three broad areas:

- Playing and exploring - engagement
- Active learning - motivation
- Creating and thinking critically – thinking

At Streetsbrook, children are introduced to the characteristics of Effective Learning through the characters in the chart on the next page; these are used throughout EYFS and KS1.



Aims of the Early Years Foundation Stage

It is the aim of the Early Years Foundation Stage to provide a happy, caring and stimulating environment in which each child is valued as an individual, developing self-confidence and the ability to interact effectively with others.

We aim:-

- for each child to feel secure and confident, and to know that they are valued
- for the children to learn to work co-operatively together, promoting positive relationships with both adults and peers and developing appropriate social skills
- to provide opportunities for physical and intellectual development through the presentation of challenging tasks at the child's level
- to encourage curiosity, exploration and interest, within a positive and supportive environment, so that each child gains confidence in themselves and has a respect for others
- to provide opportunities for play and learning that take account of children's particular religious and cultural beliefs
- to help the children to begin to understand that people have different needs, views, cultures and beliefs, which need to be treated with respect
- to provide time and space for active exploration and discovery
- to enable each child to show their true ability by being given time to express themselves through a range of media and experiences
- to provide exciting, challenging, and meaningful experiences which will help to develop each child's enthusiasm for learning and the school environment
- to develop an effective and meaningful partnership between home and school

- to work together with parents ensure the children experience a smooth transition from home to school
- for all the children's experiences to be fun!
- to be ready for the KS1 curriculum

These aims are achieved by providing the children with a wide range of interactive and exciting learning experiences that are carefully planned to meet the needs of the individual.

Preparing your Child -

Successful 'settling in' depends, in part, on your child feeling confident with what they will be doing in the Foundation Stage classes. It will help immensely, therefore, if you can encourage your child to:

- put on their own coat, socks and shoes
- fasten zips and buttons
- use appropriate personal hygiene skills
- be potty trained and go to the toilet
- tidy up after their own activities
- share and care for possessions
- listen to, participate in and enjoy stories, songs, rhymes
- listen to and enjoy talking with family and friends
- carry out instructions
- ask questions
- know and begin to recognise their own name
- understand the word 'no' and the borders it sets for behaviour
- understand the word 'stop' and that such a phrase might be used to prevent danger

For more information and support follow this link:

<https://startingreception.co.uk/#the-basic-skills-to-practice>

Please inform staff if there are any areas of concern, so that they can deal with them sympathetically, and help to overcome any difficulties without anxiety.

More information about our Early Years Foundation Stage Curriculum can be found on the [EYFS section of the website](#).

The Curriculum in Key Stage 1 (KS1)

KS1

We teach to the requirements as set out in the 2014 National Curriculum for all curriculum areas. At Streetsbrook we ensure every child has access to the following core subjects:

- English
- Maths
- Science
- RE
- PSHE including relationships and health education

We also ensure children have access to the following foundation subjects:

- Computing
- History
- Geography
- Art and design
- Design and technology

- Music
- PE

More detailed information about the curriculum at KS1 can be found in the [Curriculum section of the website](#).

SMSC (Social, moral, spiritual and cultural) and British values are reflected across the entire curriculum but may also be taught explicitly during assemblies, RE and PSHE.

Characteristics of Effective Learning are an integral part of learning in KS1 too and are embedded throughout the Curriculum.

At Streetsbrook we firmly believe that the learning journey children undertake is as important as the destination and we have a long tradition of making memories for our children and their families. Children and parents identify the range of enrichment activities to be a strength of our school.

Life Ready

At Streetsbrook we try to inspire children to think about their future by providing them with a range of encounters and experiences which expose them to different job possibilities. In this way we aim to raise awareness of the world of work, expand understanding of what different jobs involve and highlight some of the key skills and attributes central to success, which we can begin to develop as we progress through school.

If you feel you could offer an insight into your career either by sharing your experiences with a group of children or by offering an encounter in your workplace, we would love to hear from you.

Please contact Miss Cartwright, Curriculum Leader for Maths via the school office to register your interest.

Collective Worship

Through our daily act of Collective Worship, we aim to promote children's spiritual, moral, social and cultural development. This is achieved by providing the opportunity to worship, explore personal beliefs, and consider spiritual and moral issues. We reinforce positive attitudes and encourage participation and response. Our Collective Worship programme encompasses Christian and other principal faiths. During their time at Streetsbrook children will have opportunities to develop their knowledge and understanding of a range of religious festivals; this includes Christmas, Diwali, Ramadan, Vaisakhi, Hanukah and the Lunar New Year. We also have an annual Festival day where the following festivals are shared and explored on a rolling four-year programme:

Holi	Hindu festival to celebrate Spring, love & new life
Vaisakhi	Sikh festival to celebrate the founding of the faith & the Sikh New Year
Lunar New Year	Festival to celebrate the Chinese New Year
Eid-al-Fitr	Islamic festival to celebrate the end of the fasting month of Ramadan

Parents have a right to withdraw their children from Collective Worship and/or RE.

Should you be considering this, please make an appointment with Mrs Minter, our Headteacher to discuss your concerns.

British Values

At Streetsbrook, our curriculum provides opportunities and experiences through which all our children can learn and achieve success, regardless of their gender, race or ability. In line with DfE Guidance, we explicitly teach children the British Values through our curriculum and Collective Worship.

Promoting fundamental British Values as part of SMSC in schools, DfE, November 2014

Pupils must be encouraged to regard people of all faiths, races and cultures with respect and tolerance. It is expected that pupils should understand that while different people may hold different views about what is 'right' and 'wrong', all people living in England are subject to its law. The school's ethos and teaching, which schools should make parents aware of, should support the rule of English civil and criminal law and schools should not teach anything that undermines it.

Pupil Voice

School Council

Our School Council provides a meaningful way in which children can voice their opinions and have their views taken into account in decisions that impact upon them. It also aims to teach our children about democracy, local and global citizenship and accountability.

Annually, each class from Reception to Year 2 hold their own class election to choose representatives for the School Council. In addition, children in Year 2 can apply to be Chair or Vice Chair of the council, completing an application form and delivering an election speech before a whole school vote.

Meeting at least half termly, the School Council help to make decisions about how the school is run, take on projects such as organising charity events, represent Streetsbrook in the wider community and promote pupil safety and wellbeing.

Recent School Council successes have included charity fund raising collecting and sharing ideas on how to improve lunchtimes and providing vital feedback on our pupil safety and wellbeing.



Curriculum Focus Group

As part of our ongoing programme of curriculum monitoring we have active Curriculum Focus Groups who provide a pupil voice on all curriculum areas. Feedback from these sessions helps staff monitor children's responses to the curriculum, including identifying areas of strength and areas for future development.

SNAG

At our school, we are proud to be a healthy school, promoting wellbeing through a whole-school approach to nutrition. A dedicated Nutrition Action Group, made up of staff, children, the local allotment holder and school gardener, meet regularly to discuss aspects of healthy eating within our school and community.

Together we discuss school lunches, plant and grow our own food, suggest healthier snack options and promote balanced choices. We have built strong links with our local allotments to encourage hands-on engagement with learning where food comes from and how it grows. Our SNAG group's work enhances our curriculum providing community collaboration, a deeper understanding of sustainable food practises and the value of healthy eating.

Educational Visitors and Visits

Many areas of our curriculum are enhanced by contributions from Educational Visitors. These experiences are carefully selected and evaluated to ensure they add value to school based provision and provide children with interactions with enthusiasts and specialist in particular fields. Recent examples of this include drumming workshops, a range of sporting enrichment sessions, dance and drama workshops, career and financial education events and sessions where adults share their experiences of historical change within their living memory.

Throughout their time at Streetsbrook children will have many opportunities to learn off site. We believe these experiences enhance our planned curriculum, offer varied learning opportunities and stimulate and reinforce a positive attitude towards education.

Educational Visits undertaken by Streetsbrook fall into two distinct categories.

- **Local Area Learning:** visits/activities undertaken within a **specified local area** as part of the normal curriculum and during the normal school day. Parents will be advised in advance where and when these visits will take place, but no transportation will be involved. A Local Area Risk Assessment will be in place.
- **Non Local Area Learning:** Visits/activities undertaken **outside the Local Learning Area**. Parents will be advised as to where and when these visits will take place. A bespoke Risk Assessment relating to this Educational Visit and the specific children involved will be in place.

All Educational Visits are logged using E-Visits, the online Educational Visit Planning and Approval System for Solihull Metropolitan Borough Council. They are vetted and approved by Streetsbrook's Educational Visits Coordinator (EVC) Mrs Elspeth Miller. Visits **outside the Local Learning Area** also require final and formal 'approval' by the Headteacher, Mrs Louise Minter.

Parents are asked to complete a consent form giving permission for their child to go on all educational visits as part of their induction; this form lasts for the duration of the time your child is at Streetsbrook. The form can be [found here](#). Information about how we charge for education visits is included in our [Charging Policy](#).

Please see our [Educational Visits Policy](#) for more information.

Extra-Curricular Activities

Streetsbrook facilitate a range of Extra-Curricular Activities. Currently these include Football, Dance, Gymnastics, Tennis and Music. Most run on a weekly basis during term-time, further [details can be found via our website](#). There is an additional cost for these clubs.



Equality & Diversity

At Streetsbrook Infant & Early Years Academy, the Trustees, Governing Body and Staff are committed to celebrating diversity and will not discriminate against, harass or victimise any child, prospective child, or other member of the school community because of their:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race
- Religion or belief
- Sex
- Sexual orientation

Any child or staff member found to be discriminating against any of these characteristics will be disciplined in line with the relevant school policies.

We aim to empower our children to make informed choices so that they are better prepared for the opportunities, responsibilities and experiences of life within their community.

For further information, please see our Equality & Diversity Policy which can be [found here](#).

Inclusion

Streetsbrook is an inclusive setting that promotes and celebrates the benefits that inclusion brings for all children. We are committed to identifying and removing potential barriers to learning across our curriculum for a diverse range of individuals and groups and strive to ensure all children make progress. Staff are highly skilled in adapting the curriculum, the learning environment, their practice and the resources used in order to meet the needs of all children.



Adaptive Teaching

We offer high quality teaching which is adapted to meet the individual needs of children, including those who's attainment is below age related expectation and those with SEND but also those who are able or gifted.

Adaptive teaching is both **planned for** as part of our short term planning and **responsive**, allowing staff scope to respond to 'live' outcomes. At Streetsbrook adaptive teaching has a broad meaning and includes any way in which the **content**, **presentation**, **environment** or **expectation** is modified to ensure all learners make progress.

Children with SEND have full access to the curriculum. Their progress is carefully monitored, and they receive additional support academically and with their personal development.

Special Educational Need & Disabilities (SEND) Does this section need any updates?

'Pupils with special educational needs and/or disabilities (SEND) are very well supported to access the same learning as their classmates. Their needs are swiftly and accurately identified and effective additional support is put in place, where needed. For example, staff expertly use a sensory room and resources to develop pupils' mobility. Here, as across the school, pupils enthusiastically champion each other and celebrate their own and others' success.'

Ofsted, January 2023

Sometimes children's needs are such that very detailed programmes of work are required, involving small steps of development and progress. If a child is having difficulty in attaining the skills and knowledge of the majority of his/her peers, then these detailed programmes are initiated.

Initially, the class teacher will discuss any concerns with Mrs Gemma Carey, the school's Special Educational Needs Co-ordinator (SENCo). If appropriate, the child(ren) concerned may receive additional teaching support, both within the classroom and in targeted intervention groups. At this point, it is likely that a Personalised Learning Plan (PLP) will be drawn up by the class teacher and the SENCo. A PLP consists of three or four specific targets that are related to the child's specific needs and that are above and beyond what is already happening in the classroom. These targets are formally reviewed, at least termly, by the class teacher, and parents and for children with an EHCP, the SENCo.

External professionals may also be involved. Streetsbrook works in close partnership with a number of these including Speech & Language Therapists, Occupational Health Therapists and specialist teachers from the Solihull Inclusion Support Service (SISS). Our SEND Provision, The Hive, is a resource space to support children with an EHCP with targeted work from their EHCP, SEMH and Speech and Language Therapy, this is extended to other children in KS1 with a PLP or other needs that can be met through a bespoke timetable that runs alongside time within KS1 classroom.

If a child has an Education, Health and Care Plan (EHCP), then other personnel from Local Authority departments may also be involved in giving support. Parents are kept informed of any concerns and of progress made, by regular, termly meetings with the class teacher, the SENCo and any other professionals involved.

At the time of writing, 9.5% of children (from Reception to Year 2) are on our Special Educational Needs & Disabilities Register.

Academy Staff, Trustees and Governors

The curriculum is delivered through the involvement of the children in a wide range of interactive and exciting experiences which are carefully planned to meet the needs of the individual. These experiences are facilitated by our enthusiastic, committed and talented team of qualified staff. More information about the staff can be [found on the website](#).

As part of our commitment to continually develop and improve the education we offer to our children, all staff are committed to their continuing professional development and regularly update their knowledge and expertise by undertaking relevant training.

The Trustees and Governors have wide-ranging responsibilities and play a major role in the life of the school, being significantly involved in defining the long-term strategy and in ensuring the effective delivery of the curriculum, education services and the ongoing well-being of children and staff. More information about the Trustees and Governors [can be found here](#).



Academy Uniform

Streetsbrook Infant & Early Years Academy uniform can be purchased from Monkhouse Schoolwear Specialists, located in Mell Square, Solihull, or Concept Schoolwear at 1556 Stratford Road, Hall Green.

The polo t-shirts can also be ordered from My Clothing [click here for website](#). (

- Grey sweatshirt or cardigan with logo
- Yellow polo t-shirt with logo

- Grey trousers, skirt or pinafore dress
- Black shoes
- Grey shorts can be worn during the summer term
- Yellow gingham dress can be worn during the summer term



NB All items of clothing, including shoes, **MUST** be clearly labelled with your child's name.

Physical Education

When PE is timetabled **children should come to school wearing their PE kit**. A Grey school sweatshirt/cardigan and grey/black joggers can be worn on top. **Children should continue to wear their school shoes**. Children will be expected to **change into pumps** for PE sessions.

Each child requires:

- **Black** shorts and a **gold school logo t-shirt**
- **Black** or **white** pumps (without laces please)
- An externally named pump bag to store their pumps at school
- Grey school sweatshirt/cardigan with logo
- **Grey** or **black** joggers



Jewellery: small studs can be worn to keep pierced ears open but, for reasons of safety, other types of earrings are not allowed. As a health and safety precaution all items of jewellery should be removed before PE sessions.

Valuables

Children should not bring valuable items into school.

Drinks and Snacks

As part of our commitment to developing the children's knowledge and understanding of how to live a healthy lifestyle, we encourage the children to drink water throughout the school day.

Please send water into school in a safe reusable bottle, clearly labelled with your child's name. Sports top bottles are most suitable as the children can manage them independently and the risk of spillage is reduced. Bottles should be taken home daily for cleaning. Children have opportunities to refill their water bottle, as required. We would respectfully request that parents do not provide squash, fizzy drinks or fruit juices to drink during the day.



A daily fresh fruit/vegetable snack is provided for all children from Nursery to Year 2. Parents do not need to provide a snack.

Streetsbrook takes part in the 'Cool Milk Scheme'. A daily carton of milk is provided free of charge to children until their fifth birthday. After this if you would like your child to have a carton of milk during snack time please register with the Cool Milk Scheme. There is a charge for this. A letter outlining all the information that you require can be found on our website.

Academy Meals

Universal Free School Meals

In line with Government Policy, the school offers free hot meals on a daily basis for children in Reception, Year 1 and Year 2. Hot lunches for children in Nursery are charged separately in line with our Childcare Policy. All dietary needs are catered for, and it is our expectation that all children access this.

Children will only be allowed to bring a packed lunch from home in exceptional circumstances. Any request to bring a packed lunch must be made to the Headteacher in writing. The request must be based on a specific dietary need and should be supported by a medical professional.

Our healthy school meals are cooked on the premises. Solihull Catering Service follow strict nutritional guidelines and provide two seasonal menus a year, running on a three-week rotation, providing children with a range of fresh, delicious and healthy meals, using locally sourced, high-quality ingredients. For more information and to view menus see solihullcateringservices.co.uk/

Water is provided with school meals. Streetsbrook has a strict 'Nut-free' policy at lunchtimes and throughout the school.

Lunchtime is from 11.35am for children in Nursery; children are taken to lunch by a familiar member of staff. Lunchtime for children in Reception to Year 2 is from 12.00-1.00pm.

We do appreciate that some children take longer to eat than others and therefore additional time is always given to those who need it. If your child has special dietary requirements, please complete a 'Dietary Information Sheet' which you will have had in your welcome pack, or a copy is available to download from the school website. You can also monitor your child's meal choices using the ParentPay service. Further details about ParentPay can be found on the school's website and login details will be provided once children start at school.



Our wonderful team of Lunchtime Supervisors care for the children at lunchtimes. We allocate one Lunchtime Supervisor to each class.

Academy Hours including Arrival & Collection of Children

Session Times for Children in Nursery

Children that attend the 15 hours in Nursery attend five mornings per week. This will be between the times of 8.45am and 11.45am.

Children that are eligible for a 30 hours funding will be allocated a place every day from 8.45am until 2.45pm.

Session Times for Children in Reception, Year 1 and Year 2:

- 8.45 am - 12.00pm
- 1.00pm - 3.15pm

Children in Year 1 should enter through the outside doors of their classroom, and children in Year 2 should enter the building through the doors adjacent to the Year 2 classrooms. Due to the age of our children, we expect parents to accompany their child to their 'drop off point' and to ensure the child enters the school building safely. Please endeavour to have your child in their classroom ready for registration to begin at 8.55am.

Children are dismissed at 3.15pm. Year 2 are dismissed from the double doors adjacent to the Year 2 classrooms and Year 1 are dismissed from their classroom doors.

Should your child(ren) be picked up by someone other than yourself, they will only be released to a known adult over 14 years of age; this information should be communicated in writing to school staff or by calling or emailing the school office. We do ask that parents are punctual when collecting their child(ren) from school. We appreciate that sometimes a delay is unavoidable and we are always happy to help out in an emergency, however, we are not able to do this on a regular basis. If you are aware you are going to be late collecting your child, we would appreciate as much notice as possible.

There are two gates at the front of the school site, and children and parents must enter and leave via the electronic pedestrian gate only. The car park entrance is for use by staff vehicles only and must not be used by other cars for turning etc. Additionally, there is an access gate to the rear of the school site. For security reasons the gate is not open all day, but is open as follows:

- 8.30 - 9.15am
- 3.00 - 3.30pm

For safety reasons children are not permitted to play on/with playground equipment before or after school.

The school premises are monitored by CCTV cameras, which are situated all around the school site.

Parking

Parents who transport their children to and from school by car are asked to give priority to the safety of our children, and to show consideration for residents when parking. Please do not park on the yellow zig-zag lines outside the school, on the pavement or in front of driveways as we wish to maintain good relations with our neighbours. Ralph Road also has a 20mph speed restriction which must be adhered to.

We would also request that three-point turns are not completed on Ralph Road directly outside school. This type of manoeuvre has resulted in number of potentially serious incidents. Please use more suitable turning spots which can be found just beyond the school in both directions.

For parents parking at the rear of the school, we would respectfully ask that you park close to the entrance of Prospect Grange and then use the path that runs adjacent to the estate and straight into school. Please avoid parking in Kenley Way or Cornbury Grove.



Bicycles & Scooters

We actively encourage the children to lead a healthy lifestyle, which includes walking, cycling/scooting to school. During school hours bicycles and scooters can be left in our onsite bike parks. However, please note, we cannot accept responsibility for any bikes or scooters that are parked there.

For safety reasons, children are not permitted to ride scooters or bikes on school grounds. Children must dismount from their bicycles/scooters outside the school gate and push them across the playground. Children are frequently reminded about the importance of this, and we would appreciate your support in ensuring all children and families remain safe on our school premises.

Home School Agreement

Our Home-School agreement reflects the ethos of the school, sets standards for behaviour and outlines expectations. Parents and children in Reception are asked to sign the Home-School Agreement at the start of the school year, a copy of which can be found on the website. This agreement remains in place for the remainder of their time at Streetsbrook.

Behaviour

Children are expected to be courteous and well-behaved at all times. Our agreed rules are:

1. Always try your best, be determined and persevere, even when things are tricky
2. Do as you are told straight away
3. Always tell the truth
4. Look after our school and everything in it
5. Be kind and respectful to everyone
6. Work and play safely and tell a trusted adult if you feel unsafe

For more information, please see our [Behaviour Policy](#)



Childcare - Out of Hours/Holiday Club

For parents who require childcare, Streetsbrook Childcare operates a high quality service with lots of exciting activities for the children to engage in. Breakfast Club operates from 7.30am – 8.45am and After School Club from 3.15pm – 6.00pm. After School Club offers a hot tea as an optional extra. Streetsbrook Childcare also offer Holiday Clubs offering a range of themed activities and events. [More details can be found on the website.](#)

Attendance Policy and Procedure for Absences



In order for your child to fully benefit from their education it is essential that they attend regularly and punctually. However, should your child need to be absent due to ill-health please notify school by telephoning/emailing the school office and supplying the necessary information. Should we not hear from you, a member of the Administration team will make a telephone call to you in order to ascertain why your child is absent. Where communication regarding a child's absence from school is a concern, a welfare visit may be undertaken by school staff.

The school's target for attendance is 97% or higher. Research shows that attendance and punctuality are the single most important factors in school success. We believe through good attendance at school, children will achieve higher attainment, have better opportunities and establish good

habits that will support them throughout their lives.

A copy of the school's Attendance Policy can be found on the website, which includes information about the services we have commissioned from Central School Attendance and Welfare Service Ltd (CSAWS).

We discourage parents from taking children out of school for family holidays during school term time as this can have a negative impact on achievement and progress; any requests will be unauthorised except in very rare circumstances.

For all requests, you will need to complete a 'School Absence Request' form returning it to us two weeks in advance. Children will not be set work should they be taken on holiday during term time.

Health & Safety, including First Aid and Medicines

On admission to school we require accurate personal details for your child. It is important that medical details, including dietary requirements and emergency contact telephone numbers are kept up to date. If any details change, please update the school office immediately.

School Medical Service

We work closely with the school nursing service to monitor the health, development and wellbeing of all children. During their Reception year, children's vision, hearing, height and weight are monitored; parents are informed of any concerns. In recent years we have also offered the opportunity for children to receive The Nasal Flu Vaccine.

First Aid

First aid treatment can be given on the premises. If your child has a serious accident at school, one of our qualified Paediatric First Aiders will deal with this and will contact you by telephone.

Cuts, grazes and other minor first aid issues which occur during the school day will also be dealt with by one of our First-Aiders.

Should your child sustain an injury to their head or neck the First-Aider will treat the injury then you will be informed by email. All relevant staff will be made aware of the incident. A decision about how to proceed will be made on a case by case basis. A written notification of the incident will also be provided in the form of an accident slip to be taken home.

Medicines in Schools

Every child has individual needs. The school will do its best to ensure that all children with medical needs are fully included in the life of the school. Parents have prime responsibility for children's health care, and the school is fully committed in supporting parents and children where there are health issues. Children with long-term needs will have a care plan, agreed by parents, school staff and the school nurse.

There is no legal duty requiring school staff to administer medication, although staff may be willing to do so depending on the circumstances. Staff will be supported by school if they choose to administer medication. It should be noted that staff receive training on the emergency use of EpiPens.

If medication is essential during the school day (i.e the medicine is required to be prescribed four times a day), then parents will need to sign and complete a form with all medication details. We do not administer any medication that has not been prescribed by a doctor. Any medicine must be clearly marked with the child's name and precise instructions regarding its administration. All medicine will be kept in the school's First Aid room and stored in the fridge where necessary. The school cannot accept liability for the misadministration of medication, it is parents' responsibility to check the medication is in date and that changes for administration are updated. More information can be found in the ['Medicines in School' Policy](#).

We will not allow children to administer medication without supervision, unless this is specified in the care plan. Exceptions may be made for asthma medications.

Asthma Inhalers

Inhalers are kept in our First Aid Cupboard in the First Aid room and should be clearly labelled with your child's name. A first aider will be notified and attend to a child in need of an inhaler. An adult will supervise the procedure. An inhaler consent form should be completed by the parent, and this can be obtained from the school office. **It is the responsibility of the parent to check the dates of medication and to clean inhalers regularly.** Please ask at the school office if you would like to check medication or have access to your child's inhaler at any point.

Sickness and Diarrhoea

If your child has sickness or diarrhoea, in line with NHS advice, they should not return to school for at least 48 hours after the final bout.

Sunny Weather

During very sunny weather we would ask you to apply a high factor single application sun cream **before** your child comes to school. Please also ensure your child has a sun hat in school and a refillable water bottle. Shaded areas are available throughout the school grounds.

Reporting of Head Lice

Nationally, head lice continue to be a problem for both children and adults. Head lice are passed on when the lice literally walk from one head to another during **close** contact.

In line with current national guidance, in the event of an outbreak, in order to minimise the risk of transfer, attempts will be made to contact the parents by telephone. We would request that children are treated at the earliest opportunity; however, exclusion is not required.

The most important aspect of head louse control is early detection and parents should regularly examine their children's hair at home.

Where multiple cases of head lice are identified or reported within the school, parents of children within the class will be notified as appropriate by email. The school's newsletter regularly provides links to the 'Once a Week take a Peek' website, recommended by the School Nursing Team.

Parents are encouraged to report cases of head lice to the school office as soon as is practical.

If your child does get head lice, please take some comfort from the fact that it is a common problem (1 in 10 primary age children will have nits at any one time), and they are certainly attracted to clean hair! Advice on current treatments should be sought from medical experts. Pharmacies also offer this information.

Dogs

In order to protect the health and safety of our children we do not allow dogs to be brought on to the school premises. We understand that if you have a friendly, healthy dog it is natural to want to walk it to school when fetching the children but not all dogs are totally safe and this rule is made to cover all possibilities and ensure the welfare of our children. The only exception to this rule is for guide dogs or training guide dogs.

Safeguarding, including Child Protection

Streetsbrook is committed to providing a safe and secure environment for children, staff and visitors and to promoting a climate where children and adults feel confident about sharing any concerns they may have about their own safety or the well-being of others.

We would also ask you to report anything you feel is a cause for concern to the school office staff immediately.

Please note that all visitors to school must sign in at the main school office using an electronic sign in system. They will be provided with a badge which must be worn at all times whilst on the school site and must sign out when leaving the school premises. This system ensures that children, staff and visitors are safeguarded. New visitors are asked to provide photo identification and a DBS certificate where applicable.

Mobile Phones

The use of mobile phones is strictly prohibited within the school building and in the presence of children unless permission has been granted. Parents helping within school are requested to leave mobile phones in the care of the school office.

We respectfully ask that parents avoid using their mobile phones at the beginning and end of the school day, so that they are free and able to talk to their child(ren) about their day.

Mobile Phones, Productions and Educational Visits

We are very happy for parents to take photos and/or videos of their children in all school productions; however, this is for personal use only and photos and/or videos should not be placed on any social media platform without permission from the parents of any other child included in the photo.

We appreciate that parents volunteering on Educational Visits may need to bring their phone with them for contact reasons; however, they must refrain from using it during the visit unless cleared with a member of the school staff. This includes using the phone to take photographs.

Child Protection

We believe that every school should provide a caring, positive, safe and stimulating environment, which promotes the social, physical and moral development of the individual child. The Education Act 2002, Section 175, has placed a duty on the Trustees and Governing Body with regard to safeguarding and

promoting the welfare of children in school. The Trustees and Governors recognise that all staff and volunteers have a full and active part to play in protecting children from harm.

We will therefore, refer to and/or consult with the Multi-Agency Safeguarding Hub (MASH) regarding any concerns about the safety and wellbeing of our children in line with our school policy and procedures for safeguarding children, the Local Safeguarding Children Board Procedures and national guidance. A copy of our Child Protection Policy can be [found on the school website](#).

For your information our Designated Safeguarding Leads (DSLs) with regard to Child Protection, are as follows:



Mrs Louise Minter
Headteacher
Designated Safeguarding Lead
0121 744 5245 ext 203



Mrs Elspeth Miller
Deputy Headteacher
Deputy Designated
Safeguarding Lead
0121 744 5245 ext 204



Miss Jade Taylor
Childcare Manager
Childcare Designated Safeguarding
Lead
0121 744 5245 ext 218



Miss Lauren Wood
Childcare Team Leader
Childcare Designated Safeguarding
Assistant
0121 744 5245 ext 218



Miss Alice Goodwin
Childcare Team Leader
Childcare Designated Safeguarding
Assistant
0121 744 5245 ext 218

Working in Partnership with Parents

We believe that parents are central to their children's education and as such we aim to work in partnership to ensure all children have the best opportunities to achieve.

Parent Consultations

Parent Consultations are held in the Autumn and Spring Terms when parents have the opportunity to see and enjoy their child's work, meet their teacher(s) and privately discuss their child's progress.

Before each consultation, parents receive a brief update from the class teacher(s) and individualised curriculum targets. These targets are reviewed and revised as appropriate.

Children should not attend parental consultations and must not be left unsupervised in the school building or grounds.

Statutory annual reports to parents are provided during the Summer Term. If required, these can be discussed with staff during our annual open afternoon. During this event parents are warmly invited to view and celebrate their child's work and, where applicable, meet their child's teacher(s) for the next academic year.

Information Evenings

An Information Evening is held at the beginning of each academic year for all year groups. Staff aim to give parents an overview of the year ahead and deliver key messages regarding the curriculum, assessment and ways parents can support their children.

Reading & Phonics, Writing and Maths workshops run throughout the year to further support parental understanding of our approach to teaching and learning.

Homework

At Streetsbrook we believe that homework has a role to play in enhancing our curriculum. We know that evidence strongly suggests that young children sharing an activity with a parent or carer is most beneficial. Whilst we actively encourage homework activities to be completed, we also recognise how important it is for young children such as ours to have time to play and that children have opportunities and experiences outside of school that are equally important in developing and enriching their learning. We have therefore given careful consideration to ensuring homework at Streetsbrook is proportionate and appropriate to the age and developmental stage of our children.

At Streetsbrook, we believe that the purpose of homework is to:

- strengthen the partnership between home and school by involving you in your child's learning
- provide opportunities for children and parents/carers to work together and enjoy and benefit from mutual learning experiences
- consolidate key skills and understanding, particularly in Reading and Mathematics

Our Homework Policy can be [found here](#).

Relevant information and advice is also available at www.bbc.co.uk/cbeebies/joinin/dualwa-how-to-handle-ks1-homework

Communication with Parents

Weekly newsletters provide parents with updated information about all aspects of the school including half-termly overviews of learning. All school letters are sent via email and are also available on the school's website.

It is school policy to liaise with parents when concerned about a child's progress, their health or behaviour. If parents have any queries, or concerns, about their child, we will happily discuss these. Mrs Minter, or a member of her Senior Leadership Team are always available to discuss urgent concerns. Parents can also make an appointment to speak with a member of staff, please arrange this directly with the teacher concerned or via the school office.

Other than urgent information, we would request that parents avoid seeking discussions with class teachers first thing in the morning. After school is usually a more convenient time or a mutually convenient appointment can be arranged.

Notice Boards

The notice board located at the main pedestrian gates at the front of school displays the current lunch menus and other useful information.

Website

Our website, www.streetsbrook.co.uk is updated weekly with newsletters, letters, diary dates and other useful information. The Class Pages display weekly timetables and relevant information parents will find very useful so we do encourage you to review it regularly.

You will also find links to information on school meals, ParentPay, uniform and much more.

Parent Code of Conduct

At Streetsbrook, we are proud of the strong partnerships we have with our families and the wider community. To help maintain a nurturing, respectful and supportive environment for everyone, we have introduced a Parent Code of Conduct, developed in Consultation with staff, our Parent Partnership Team, and the Governing Body. This can be found in the Policies section on the school's website and by clicking on the following [link](#).

Parent Teacher Association (PTA)

Streetsbrook has a very active PTA, which all parents automatically become members of when their child begins school. The PTA works tirelessly throughout the year to organise a full and varied programme of events. Events include those for children, adults and families. Profits made are invaluable in supporting and enhancing the children's learning experience; most recently PTA funding has provided additional maths equipment for our Reception children, an upgrade to our CCTV system, Christmas gifts for all children, new flooring in our Nursery and IT equipment to support some of our children with additional needs. In 2026-27 our PTA will be leading a drive to fund the conversion of our existing pool building into a sports hall for school and community use.

Parent Partnership Team

The school has a Parent Partnership Team which is made up of Parents, Staff and Governors. The purposes of the team are to:

- increase communication and partnership between school and home
- provide a forum in which parents, staff and governors can work together to further develop and improve the experiences and facilities for the children at Streetsbrook. This has included improvements to school uniform, playground provision, road safety and consultation with regards to the school's vision and values

The Parent Partnership Team usually meets on a termly basis and more detailed information will be sent out to parents in September.

Volunteering in School

We appreciate the wonderful support we receive from the parents at Streetsbrook. There are a number of ways in which parents can volunteer in school, including supporting reading or maths provision, facilitating gardening or cooking activities or accompanying children on educational visits. If you are interested in volunteering at Streetsbrook please contact our Deputy Headteacher, Mrs Miller, who will be happy to discuss the matter with you further.

*Please see guidance on mobile phones and volunteers included in our Safeguarding content above.

Disclosure & Barring Service (DBS)

Volunteer checks are required for those that have regular and unsupervised access to children and young people. It is a Government requirement that any adults involved in working with children are required to complete a DBS application form. This is in line with the Children Act 2004, which places a statutory duty on schools to make arrangements to safeguard and promote the welfare of children.

Non regular visitors who do not have unsupervised contact with children may be exempt from this.

Financial Contribution by Parents

At Streetsbrook we endeavour to ensure the curriculum is delivered in a way that makes learning real, stimulating and alive for all children. In order to maintain this high standard, we arrange many extra-curricular activities to enhance the children's learning experience making it exciting, memorable and fun.

As many of you will be aware, schools are facing significant funding challenges. In recent years it has become apparent that current budgets are unsustainable. The Trustees, Governors and Senior Leadership Team at Streetsbrook have been grappling with these funding challenges, leading to a number of tough decisions being made. Whilst we have worked extremely hard to ensure that cuts have the minimal possible impact on teaching, with rising costs and a relatively static budget we cannot guarantee that future cuts will not impact on core teaching.

As a result of this, any enrichment activities that are planned for the children such as school trips, visitors into school and food activities for example are charged directly to parents via ParentPay. Should we not receive enough money to cover the cost of such activities, unfortunately, they have to be cancelled.

ParentPay

All new families to the school are provided with ParentPay login details, enabling parents to make payments online. The school does not accept cheques or cash. Please log onto www.parentpay.com for more information about this service. A letter will be sent to you at the start of the year, and you will be required to activate the account.

Concerns & Complaints

We are delighted that you have chosen to send your child to Streetsbrook. As a school community, we work extremely hard to provide each and every child with the best possible education we can, we ask for your full support in doing so. However, should you have any concerns or worries, please share them with us straight away. Addressing concerns is important to us and we always aim to do so openly and fairly. Parental complaints are always taken seriously and will be addressed in line with our policies and procedures set up to support this.

*Please note we are unable to discuss issues in front of children.

If you feel that your complaint has not been dealt with satisfactorily you may contact our Chair of Governors, Mr Nick Chadaway via the school. s47complaints@streetsbrook.solihull.sch.uk

A copy of our complaints procedure is available on request or can be downloaded from our website.